

10th March 2020

Dear Parents/Carers

Coronavirus (COVID-19)

I am writing to inform you of the steps that we are taking as a Trust to keep your child safe from the Coronavirus. We would request your support in working with us to ensure good personal hygiene is maintained in our schools.

What the Trust is doing:

1. Encouraging handwashing and sanitizing for staff, pupils and guests.
2. Ensuring pupils understand the importance of covering their mouth when they cough or sneeze (with tissues being disposed of immediately afterwards), and washing their hands.
3. Reminding pupils to avoid touching their eyes, nose and mouth.
4. Ensuring door knobs and hand-rails are disinfected by our cleaners.
5. Ensuring toilets are kept clean and well-stocked up with soap and toilet paper.
6. In the event of us having to close or partially close a school:
 - Reception-Y13: we will set work which we will expect parents to access through the website/parentmail/online platforms;
 - In Y11 and Y13: we will use online learning platforms to deliver lessons/tutoring/revision mentoring;
7. Taking advice on a regular basis from Public Health England (PHE) including displaying PHE posters in all our Trust schools and buildings.

What we ask parents/carers to do:

1. Talk to your child about the importance of good personal hygiene (see points 1-3 above).
2. Contact 111 if you require advice regarding COVID-19.
3. Inform us immediately if anyone in your family is being tested for COVID-19.
4. To declare any recent foreign travel and follow guidance accordingly.

What we ask pupils to do:

1. Follow the advice and guidance re: good personal hygiene (points 1-3)
2. Remain calm and act responsibly.

Additionally, all schools have today briefed staff on Trust preparations regarding the Coronavirus (COVID-19). This has also been shared with Trust Board and Academy Committee Members.

As a Trust we are keen to ensure that we are supporting colleagues, parents/carers and pupils wherever possible. We want to thank you for your support and understanding in relation to the steps we are undertaking. Further information can be found on [Gov.uk website here](#).

Yours sincerely



Liz West
CEO
Wimborne Academy Trust