



## Hillside First School

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Headteacher: Mr Jeremy Harrison [jharrison@hillsidefirst.dorset.sch.uk](mailto:jharrison@hillsidefirst.dorset.sch.uk)

Dear Parents

### **Tapestry – Your Child’s Learning Journal**

Tapestry is an online E-learning journal to record the development of each child in our setting. This system allows us to work with parents and carers to share information and record the children’s play and learning in and outside of the setting.

#### **So what is ‘Tapestry’...?**

Tapestry provides each individual child with their own e-learning journey held online. Parents and carers are given their own log-in using their email and password (which is pre-set by us but can be changed by you to make it more secure). Our Reception Teachers/Teaching Assistants are given secure pin log-in number. Staff have access to Tapestry on tablets (IPADs) so they can upload observations and photographs on a weekly basis. They assess children linking to the EYFS curriculum, uploading photo or video media. Once saved and completed each observation is approved by the manager. An email is then automatically generated to parents/carers set up to that child’s account and they are informed that an observation has been added so they can have a look and add any of their own comments to it.

If you cannot access the internet at home/work please speak with your child’s class teacher, where we will endeavour to make alternative arrangements for you.

The website is very easy to navigate your way around. Currently there is an App available on iTunes called ‘TapestryMobile’ or the website is <https://eylj.org/login/>.

If you require any help to use Tapestry please ask your child’s teacher and they can show you.

#### **Here is our STEP by STEP guide:**

To login to your child’s journal:

- Go into the website <https://eylj.org/login/hillsidefirst>
- Put in your email and password (*which you will be given in due course*)
- Click on your child’s journal and look through the observations.
- Add your own comments at the bottom of the observation.



Allenbourn Middle School Colehill First School Emmanuel Middle School Hayeswood First School Hillside First School Lockyer’s Middle School Merley First School Queen Elizabeth’s School St John’s First School St Michael’s Middle School Verwood First School Witchampton First School



If you have any questions or queries about Tapestry or would like to see a copy of the Privacy Policy from The Foundation Stage Forum Ltd who run the online site, please see Mrs Riley.

Please complete the attached Parental Agreement and return to the school office.

Yours sincerely

**Mrs Riley**



## **Hillside First School Tapestry Online Learning Journal Agreement**

Please complete the following Agreement Form:

Child's Name: \_\_\_\_\_

As a parent I will:

**Not** publish any of my child's observations, photographs or videos on any social media site.

**Agree** to my child being in photographs used on other children's observations if they are engaged in the same activity (or in the background of the photo).

**Ensure** comments are positive and appropriate.

**Keep** my login details within my trusted family.

**Speak** to a member of staff if I experience any difficulties accessing my child's learning journey.

I give my permission for Hillside First School to create an online Tapestry Learning Journal for \_\_\_\_\_

**The email address I would like to use to access my child's**

**Learning Journal is:** \_\_\_\_\_

Parent's Signature \_\_\_\_\_ Date \_\_\_\_\_

Please return this form to the school office.